



# Lutheran Camp Association (LCA) Pavilion Rental Agreement

Date(s) of Rental: \_\_\_\_\_

Subject to the following agreement, the LCA Board of Directors grants the use of the designated facility(ies) to:

Name of Group: \_\_\_\_\_

**Please carefully read and complete this rental agreement (3 pages, including the Waiver).**

Submit your completed application to the Camp Caretaker and make a copy to retain for your records.

**Pavilion Rental Rates:**

Daytime:	\$ 90 per day
Overnight (7 PM to 4 PM):	\$ 300 per night
Weekend Use (two nights, Friday 5 PM to Sunday 5 PM)	\$ 600 per weekend
Long-term Use (4 or more nights):	\$ 250 per night
Small Groups (up to 14 persons):	\$ 20 per night per person

**Supplemental Rooms/Pavilion Annex** (unattached; two available; each unit sleeps 6)

Summer – unheated (May long weekend to Thanksgiving weekend)	\$ 20 per unit per day and/or night
Winter – heated (October to May)	\$ 40 per unit per day and/or night

**Mattresses** (single size) for Classroom Units: \$ 5 per night per mattress

**Camping Sites:** There are two (2) camping sites by the Pavilion that are included with the overnight rate.

Number of People	Rental Rate	Number of Rental Periods	Total
	Days @ \$90 per day		
	Nights @ \$300 per night		
	Long-term Use (4 or more nights) @ \$250 per night		
	Small Group Rate: \$20 per person per night		
	Unheated Classroom(s) \$20 per unit per day and/or night		
	Heated Classroom(s) \$ 40 per unit per day and/or night		
	Single Mattresses \$5 per night per mattress # of mattresses ___ X \$5 = \$ ___/night		
	Outdoor Chapel: \$50 per day with Pavilion Rental (or \$100 without Pavilion Rental)		
	<b>TOTAL</b>		

A Booking Deposit of 50% of the total is required at the time of booking, as well as the \$300.00 Damage Deposit. **The remaining amount of the rental fee is payable thirty (30) days prior to usage.** Please make cheques payable to the “Lutheran Camp Association.”

**PLEASE NOTE:** The Booking Deposit is NON-TRANSFERABLE and NON-REFUNDABLE. The Damage Deposit is RETAINED by the Lutheran Camp Association until after the Camp Caretaker has inspected the facilities for cleanliness and damage, and will be returned via regular post upon completion of the inspection report after your departure from the Pavilion (approximately two weeks afterward the end of the rental period).

**This Agreement is not considered binding until a copy of this form (3 pages) and the above deposits are received by the Camp Caretaker.** To reserve the Lutheran Camp Association’s Pavilion, or for further information, please contact the caretaker at 780-727-2477 or [Camp@lakeislelutherancamp.com](mailto:Camp@lakeislelutherancamp.com).



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**Assistance:** The Camp Caretaker is on-site at all times to assist with snow shoveling, furnace maintenance and other trouble-shooting needs.

**Camping Sites:** Additional camping sites (beyond the two sites included with overnight Pavilion rentals) for trailers, tents, motorhomes etc. are available for \$20/night/unit without power or \$25/night/unit with power. Please contact our Caretaker directly at 780-727-2477 to make reservations. **Please note that payments for these fees are paid directly to the Caretaker.** Please appoint one person from your group to collect fees for all the units.

**Cannabis:** Recreational smoking or vaping of cannabis is not permitted anywhere at the Camp, including in the Pavilion or Pavilion Annex.

**Cancellation Policy:** Cancellation less than 30 days prior to the event will result in the loss of your Booking Deposit.

**Check-In and Check-Out:** All renters must complete a check-in and check-out form with the Caretaker.

**Cleaning:** All rental groups must leave the buildings and grounds AS CLEAN OR CLEANER than they found them. Failure to do so will jeopardize further use of the Camp by your group, and you will FORFEIT ALL OF YOUR DAMAGE DEPOSIT. Cleaning supplies and equipment are provided. Please follow instructions as posted in the kitchen for clean-up and close-up.

**Damage:** Damage to the buildings, grounds, equipment or facilities is to be reported to the Caretaker, and the rental group must either repair or make compensation for it. Failure to do so will jeopardize further use of the Pavilion and/or Camp by your group and you will forfeit your DAMAGE DEPOSIT.

**Environment:** There shall be no unauthorized cutting of trees or destruction of the natural environment in any way. Please DO NOT pick flowers or destroy vegetation. Wildlife must not be harmed or disturbed.

**Firearms:** No weapons, firearms or other projectile-shooting objects are permitted on Camp property.

**Fires:** Fires are permitted in designated areas only (i.e. the fire pit outside the kitchen door in the back or in the fireplace in the main area). Do not leave open campfires unattended.

**Noise:** Please remember that you are sharing the Camp with others. All cars, motorcycles and mini-cycles, etc. should not be driven more than necessary. Evening campfire gatherings, singsongs, etc., are welcomed. However, utmost respect and consideration of others shall be exercised after 11:00 PM. Any excessive noise or rowdiness after above noted time will jeopardize further use of the Camp by your group.

**Pets:** Due to health regulations, pets are **NOT** permitted inside the Pavilion — **NO EXCEPTIONS**. Violation will result in loss of your Booking Fee/Damage Deposit and may exclude your group from future use of Camp facilities.

**Restricted Areas:** No sleeping or playing is permitted on the areas above the sleeping rooms. As well, please remember that this is a private camp; we ask that your group not trespass onto private properties. The playgrounds, sports courts, ball field, and public beach are there for your enjoyment. (Ball field times may be subject to negotiation.)

**Smoking:** Smoking is **NOT** permitted in the Pavilion or the Pavilion Annex. All “smoker’s garbage” must be disposed of properly in cans provided outside of the doors, where smoking is permitted

**Supplies:** The Camp provides the buildings and grounds, electricity, a fully-equipped kitchen, beds, and mattresses. Providing first aid supplies is the responsibility of the rental group. **PLEASE ALSO BRING** your own food, drinking water, bedding, towels and inside footwear.

**Swimming:** Swimmers must be supervised by a qualified adult. Swimming is at your own risk. The LCA is not responsible for injury or death.

**Tables:** Please protect the tables with paper or plastic tablecloths when using paint, glue, etc.

**PLEASE PRINT CLEARLY – THIS FORM MUST BE COMPLETED, SIGNED AND DATED BY YOUR GROUP.**

<b>Name of Group</b>		
<b>Address</b>		
<b>City</b>	<b>Province</b>	<b>Postal Code</b>
<b>Contact Person Responsible</b>		
<b>Address</b>		<b>Email</b>
<b>City</b>	<b>Province</b>	<b>Postal Code</b>
<b>Home Phone</b>	<b>Cell Phone</b>	<b>Work Phone</b>
<b>Times &amp; Dates:</b> Beginning _____ o'clock in the <b>AM or PM (circle one)</b> on _____, 20____ Ending at _____ o'clock in the <b>AM or PM (circle one)</b> on _____, 20____ <b>PLEASE SPECIFY TIMES SO THAT CARETAKER WILL KNOW WHEN YOU WILL ARRIVE AND DEPART. THANK YOU.</b>		
<b>Signature (for Rental Group)</b>		<b>Date Signed</b>

**Payment:** Please make cheques or money orders for your Booking Deposit and Damage Deposit payable to “Lutheran Camp Association”

**Mail the cheques to:** *Lutheran Camp Association  
c/o Camp Caretaker  
R.R. 1  
Evansburg, AB T0E 0T0*



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## WAIVER

During the use and occupation of the premises, I, \_\_\_\_\_ , hereby acknowledge that our rental group is covered by our own individual insurance and will indemnify and save harmless the Lutheran Camp Association against any and all liability whatsoever resulting from injury or damage to any person, persons, or property by reason or as a result of the use and occupation of the premises directly or indirectly as herein set forth, or by reason of or as a result of the acts of its servants, agents, employees or workmen.

The Lutheran Camp Association reserves the right to use the Pavilion for Sunday Worship. If the Association uses the Pavilion for worship, a refund cheque of \$25.00 will be forwarded to offset the rental cost.

Name of Group: \_\_\_\_\_ Date(s) of Rental: \_\_\_\_\_

Signature of Contact Person Responsible: \_\_\_\_\_

Printed Name of Contact Person Responsible: \_\_\_\_\_

Relationship of Contact Person to Group: \_\_\_\_\_

Date Signed: \_\_\_\_\_

### **Camp Use Only**

Date Booking Received \_\_\_\_\_ 50% Deposit Received \_\_\_\_\_

\$300 Damage Deposit Received \_\_\_\_\_ Waiver Signed \_\_\_\_\_

Balance Owing: \_\_\_\_\_ Balance Received \_\_\_\_\_